

**\*\* PLEASE READ BEFORE FILLING OUT PASS FORM \*\***

**FESTIVAL VOLUNTEER DEFINITIONS**

**SHIFT VOLUNTEERS**

- Volunteers assigned to a specific shift such as beer servers, retail, tea room
- Receive: participant pass, Hooley passes, \$5 discount parking pass, 1 food coupon strip per shift, and button
- Some receive free parking (this has been pre-determined by the coordinator)

**NON-SHIFT VOLUNTEERS**

- Volunteers involved throughout the festival in areas such as canine, sports, choir and not subject to defined shift times
- Receive: participant pass, Hooley passes, button and \$5 discount parking pass
- Some receive free parking (this has been pre-determined by the coordinator)

**COORDINATORS/ KEY VOLUNTEERS/ SUPERVISORS/ BOARD MEMBERS/ STAFF**

- Receive Weekend Name Badge which serves as a festival entrance pass
- Receives free weekend parking in Lot A or B and 10 food strips

**FOOD COUPONS**

- Shift & Non-shift Volunteers are issued one food coupon strip upon completion of one shift
- Max issuance 3 strips per day
- Coordinators, Key Volunteers, Supervisors, Board Members & Staff entitled to 10 strips each for festival weekend
- Food coupons will be distributed to coordinators at the Tuesday Night Grounds Meeting

**VOLUNTEER BUTTONS**

- Highlights each year's Festival showcase and serves as volunteer name tags
- Will receive buttons at Tuesday Night Grounds Meeting

**PARKING PASS AND LOT EXPLANATION**

**PARKING** will be provided in the following areas:

**LOT A** Located off of Harbor Drive South of the Gate 6 entrance

- Free Parking reserved for **Coordinators and Key Volunteers**
- Dashboard pass good for in/out entry throughout the festival
- Space is limited, overflow will be issued a free parking pass by the attendant for Lot P

**LOT B** Located off of Harbor Drive and North of Gate 6 entrance

- Free Parking reserved for **Supervisors, Board members, Staff, & Special guests**
- Dash board pass good for in/out entry throughout the festival

**LOT P** Located off Harbor Drive, South of the South Gate between Polk & Erie

**1. Thursday Night Volunteers**

- Free Parking for all assigned Thursday Night Volunteers
- Pass valid for Thursday night only

**2. \$5 Shift & Non-shift Volunteers**

- Applies to the majority of our volunteers – Assists Irish Fest in controlling costs of parking
- Each pass valid for one day – Friday, Saturday or Sunday
- Pass collected with \$5.00 upon entrance – Pass can not be reused

**3. Free Parking**

- Coordinator has responsibility for determining the necessity and amount of free parking passes
- For essential volunteers who work multiple shifts, provide a specific service for the festival or have a festival contract
- Each pass valid for one day – Friday, Saturday or Sunday
- Pass collected upon entrance – Pass can not be reused